## Voluntary Product Accessibility Template<sup>®</sup> (VPAT<sup>®</sup>) WCAG Edition

#### Version 2.5

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#### About This Document

The VPAT is provided in four editions based on the standards/guidelines being evaluated. The editions are WCAG, Revised 508, EN 301 549 and International, which includes all of the standards.

This is the WCAG edition of the VPAT. It includes the following standards/guidelines:

- <u>Web Content Accessibility Guidelines 2.0</u>
- Web Content Accessibility Guidelines 2.1
- Web Content Accessibility Guidelines 2.2

If you need to report on a different combination of standards/guidelines, use the appropriate alternate edition of the VPAT found on <u>ITI Accessibility web page</u>.

This document is broken into two main sections:

- Essential Requirements and Best Practices for using the VPAT<sup>®</sup> to complete an Accessibility Conformance Report (the instructions)
- The VPAT

Please carefully review the Essential Requirements and Best Practices sections before using the VPAT to create an Accessibility Conformance Report.

The purpose of these instructions is to promote accurate and consistent reporting of product accessibility information.

The VPAT is a template used to document a product's conformance with accessibility standards and guidelines. The purpose of the Accessibility Conformance Report is to assist customers and buyers in making preliminary assessments regarding the availability of commercial "Electronic and Information Technology," also referred to as "Information and Communication Technology" (ICT) products and services with features that support accessibility.

The Information Technology Industry Council (ITI) provides the VPAT. Use of the template and service mark does not require membership in ITI.

#### Essential Requirements and Best Practices for Information & Communications Technology (ICT) Vendors

This section provides guidance for reporting product conformance for major accessibility standards and guidelines using the VPAT<sup>®</sup> to produce the Accessibility Conformance Report. Deviating from these guidelines precludes vendors from referencing the template by name and/or the VPAT acronym.

#### **Getting Started**

- 1. Before creating a report, read all of the materials provided in this document.
- 2. Determine which accessibility standards/guidelines will be included in the product conformance report and use the appropriate VPAT file.
- 3. It is the vendor's responsibility to maintain the integrity of the data in the report.

#### **Essential Requirements for Authors**

The following are the minimum requirements to produce an Accessibility Conformance Report based on the VPAT<sup>®</sup>.

- The VPAT name and template are registered service marks of ITI. Use of the VPAT template and name requires the inclusion of the registered service mark (i.e., "VPAT<sup>®</sup>"). Users of the VPAT agree not to deviate from the Essential Requirements for Authors.
- 2. The template file can be used as is or replicated in a different delivery format, for example as HTML or PDF. The final conformance report must be accessible.
- 3. A report must contain the following content at a minimum:
  - **Report Title** In the heading format of "[Company Name] Accessibility Conformance Report"
  - VPAT Heading Information Template version
  - Name of Product/Version Name of Product being reported, including product version identifier if necessary
  - **Report Date** Date of report publication. At a minimum, provide the month and year of the report publication. For example, "May 2016". If date is included, ensure it is clear "4 May 2016" or "May 4, 2016".
  - Product Description A brief description of the product

- **Contact Information** Contact Information for follow-up questions. Listing an email is sufficient.
- **Notes** Any details or further explanation about the product or the report. This section may be left blank.
- Evaluation Methods Used Include a description of evaluation methods used to complete the VPAT for the product under test.
- **Applicable Standards/Guidelines** A clear indication of which Standards/Guidelines this Conformance Report covers.
  - The list must include only the Standards/Guidelines used to evaluate the product.
  - The applicable Standards/Guidelines that are included in this edition of the VPAT template are:
    - <u>Web Content Accessibility Guidelines 2.0</u> or WCAG 2.0 (ISO/IEC 40500)
    - Web Content Accessibility Guidelines 2.1 or WCAG 2.1
    - Web Content Accessibility Guidelines 2.2 or WCAG 2.2
  - If other Standards/Guidelines are reported then use the appropriate VPAT edition.
  - This information can be in a table format at the top of the report with the table heading 'Standards/Guidelines' and the reported Standards/Guidelines identified. This information can alternatively be supplied in the introductory text of the report. In the VPAT we have used a table as an example and listed "(yes / no)" for each guideline. To indicate what the report covers leave the appropriate yes or no on each guideline.
  - If multiple Guideline tables are included, each table must identify the Guideline that the criteria in that table represent.
- **Terms** The report must list the definition of the terms used in the Conformance Level column. ITI recommends the following terms. If a vendor deviates from the ITI definitions, the vendor shall reference this change in the heading Notes section. If a term is not used it can be removed from the list. The ITI definitions are:
  - **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
  - **Partially Supports**: Some functionality of the product does not meet the criterion.

- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.

<u>Note</u>: When filling in the WCAG tables, a response may use 'Supports' where one might otherwise be inclined to use 'Not Applicable'. This is in keeping with <u>WCAG 2.0 Understanding Conformance</u>: This means that if there is no content to which a success criterion applies, the success criterion is satisfied.

- **Not Evaluated**: The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.
- **Tables for Each Standard or Guideline** Tables showing the responses to the criteria.
- 5. WCAG Conformance Information The answers in the WCAG success criteria are based on the level of conformance being reported (Level A, AA or AAA).
  - These tables are used to answer:
    - The selected levels of WCAG 2.x Guidelines.
  - When only reporting on WCAG 2.0 criteria, it is acceptable to remove the WCAG 2.1 and 2.2-specific criteria from the table. These are marked '2.1 and 2.2' or '2.2 only' within the row. Likewise, if only reporting on WCAG 2.1, it is acceptable to remove the rows with criteria marked '2.2 only' from the table.
- 6. Remarks and Explanations Detailed remarks should be provided in the Remarks and Explanations column to justify your answer in the Conformance Level column.
  - When the conformance level is 'Partially Supports' or 'Does Not Support', the remarks should identify:
    - 1. The functions or features with issues
    - 2. How they do not fully support
  - If the criterion does not apply, explain why.
  - If an accessible alternative is used, describe it.

#### **Best Practices for Authors**

ITI suggests that authors adopt the following best practices when using the VPAT<sup>®</sup> to create an Accessibility Conformance Report.

• Branding Header: Company logo or branding information

- **Report Date Changes:** If a report is revised, change the report date and explain the revision in the Notes section. Alternately, create a new report and explain in the Notes section that it supersedes an earlier version of the report.
- Notes: Add any notes applicable to product or the report
  - Additional information about the product version that the document references
  - Any revisions to the document
  - Links to any related documents
  - Additional information describing the product
  - Additional information about what the document does or does not cover
  - Information suggested by the WCAG 2.0 Conformance Claim
  - Information needed to satisfy ISO/IEC 17050-1:2004, Supplier's Declaration of Conformity
- Evaluation Methods Used Information to enter may include the following:
  - Testing is based on knowledge of general product functionality (Instructional note: this would mean the tester knows how to use the common uses and flows of the product in addition to accessibility)
  - Similar to another evaluated product
  - Testing with assistive technologies
  - Published test method (provide name, publisher, URL link)
  - Vendor proprietary test method
  - Other test method
- Remarks and Explanations: This section may include:
  - Information regarding the testing of a given criteria.
  - Information on application dependencies to support accessibility (e.g. OS, app frameworks, browsers recommended).
  - How the customer can find more information about accessibility issues. One method can be to include the bug ID where customers can call the company's customer support to get additional information.
  - Known workarounds for accessibility issues.
- Legal Disclaimer: Area for any legal disclaimer text required by your organization.

- **Report Size:** To reduce the size of the report it is acceptable to remove sections. Individual criteria cannot be removed, only sections at a time. Section removal is acceptable in four situations:
  - When an entire section is not being reported on because it does not apply to the product, for example:
    - Chapter 4: Hardware. Information should be included in the notes for that section why it has been removed.
    - A card reader that does not have sound could remove the criteria in section 413 Closed Caption Processing Technologies and just note the why the criteria does not apply.
  - When only reporting on WCAG 2.0 criteria, it is acceptable to remove the WCAG 2.1 and WCAG 2.2-specific criteria from the table. These are marked '2.1 and 2.2' or '2.2 only' within the row. Likewise, if only reporting on WCAG 2.1, it is acceptable to remove the rows with criteria marked '2.2 only' from the table.
  - If the product is not being evaluated for a level of the criteria (for example Level AAA) then that table may be deleted.
  - If a requesting customer has identified that a section of the standard does not apply, information should be included in the notes that the section has been removed.
- WCAG 2.x Tables: The WCAG 2.x criteria are shown in three tables, Level A, Level AA, and Level AAA.
  - If desired, these tables can be combined into one table.
  - When reporting on a level (A, AA or AAA) all criteria for that level must be answered for the particular version of WCAG that the report includes.
- Language: Translation to other languages is permitted.
- **Multiple Reports:** When using the VPAT to create an Accessibility Conformance Report for complex products it may be helpful to separate answers into multiple reports. For example, when a product is an Authoring Tool that also has web content and documentation. When multiple reports are used for a complex product, it is required to explain this and how to reach the other reports in the Notes section of each report.
- **Criteria Text:** To help conserve space in the ITI template only the criteria ID number and a short title have been included. Where possible, links have been included to the standard/guideline.
  - It is acceptable to add the full text of the criteria into the cell if desired to help with understanding.

- The links to the standards/guidelines can be removed.
- Ordering of Tables: The order that the guideline tables appear may be changed to facilitate reading. For example, instead of separating the Level A, Level AA and Level AAA criteria, they may be put in one table in numerical order.
- **Guideline Section Heading Rows in Tables:** The tables include heading rows to facilitate understanding the context of the criteria.
  - The cells in these rows do not require answers as indicated by "Heading cell – no response required."
  - It is optional to add a response if desired.
  - The shading of the row is also optional.
  - If removing the heading rows, edit the criteria titles so it's clear where they apply.

#### **Posting the Final Document**

- When publishing your Accessibility Conformance Report, be sure to remove the entire first 9 pages of this document, including the table of contents, introductory information and instructions.
- Check for each required item in the VPAT<sup>®</sup> document:
  - [Company Name] Accessibility Conformance Report (report title)
  - (Based on VPAT<sup>®</sup> Version 2.5)
  - Name of Product/Version
  - Report Date
  - Product Description
  - Contact Information
  - Notes
  - Evaluation Methods Used
  - Applicable Standards/Guidelines
  - Terms
  - Tables for Each Standard or Guideline
    - Check that there is a response for each criterion for 'Conformance Level' and 'Remarks and Explanations.'
- Verify that the final document is accessible.

• Post your final document on your company's web site, or make the document available to customers upon request.

#### **Table Information for VPAT<sup>®</sup> Readers**

For each of the standards, the criteria are listed by chapter in a table. The structures of the tables are: the first column contains the criteria being evaluated, the second column describes the level of conformance of the product regarding the criteria and the third column contains any additional remarks and explanations regarding the product.

- When sections of criteria do not apply, or are deemed by the customer as not applicable, the section is noted as such and the rest of that table may be removed for that section.
- When multiple standards are being recorded in this document, the duplicative sections are noted and responded to only one time. The duplicate entry will note the cross reference to the data.

# Apporto Accessibility Conformance Report WCAG Edition

(Based on VPAT<sup>®</sup> Version 2.5)

#### Name of Product/Version: Apporto

Report Date: 27 April 2025

**Product Description:** 

#### **Contact Information:**

**Notes:** The testing process was carried out in compliance to the WCAG 2.1 AA guidelines. The product was found to be overall partially supportive. As a summary, there are elements and functionalities that are not being supported such as color contrast, role, focus etc. However, the page is navigable, and, in most cases, there is a solution for the features that are not being supported. Accessibility for Americans with Disabilities Act (ADA) website compliance requires all public and (large) private organizations to make their websites and web content conform with mandatory accessibility standards (WCAG 2.1). WCAG is simply a set of formal guidelines on how to develop accessible web content. These standards represent a higher level of accessibility than 508 standards, although they are identical or very similar. WCAG focuses primarily on HTML accessibility.

#### **Evaluation Methods Used:**

The product was tested against all of the applicable success criteria within the Web Content Accessibility Guidelines (WCAG) 2.1 Conformance Level A and AA. The testing methodology included a combination of automated testing, manual testing conducted via paired testing methodology involving two testers, one of them is a non-sighted and the other is a sighted accessibility expert. This testing methodology ensures that every aspect related to accessibility and user experience is included in our analysis. Below is a list of some of the technologies and environments used:

<sup>&</sup>quot;Voluntary Product Accessibility Template" and "VPAT" are registered service marks of the Information Technology Industry Council (ITI)

- Assistive technologies Screen readers NVDA, Jaws, Voiceover
- Keyboard only interaction, Browser zoom
- Automated tools Axe, Color Contrast Analyzer
- Browsers Chrome, Edge, Firefox
- Accessibility plugins Axe
- Desktop- Windows 10

The combinations of technologies used were the following:

- Windows with Firefox/ Chrome and NVDA
- Windows with Chrome and Jaws
- Windows with Edge and Jaws
- Windows with Chrome and Axe
- Windows with Google Chrome and Zoom
- Windows with Google Chrome and Colour Contrast Analyzer

#### **Applicable Standards/Guidelines**

This report covers the degree of conformance for the following accessibility standard/guidelines:

| Standard/Guideline                       | Included In Report |
|--|--------------------|
| Web Content Accessibility Guidelines 2.0 | Level A (Yes)      |
|  | Level AA (Yes)     |

| Standard/Guideline                       | Included In Report |
|--|--------------------|
|  | Level AAA (No)     |
| Web Content Accessibility Guidelines 2.1 | Level A (Yes)      |
|  | Level AA (Yes)     |
|  | Level AAA (No)     |
| Web Content Accessibility Guidelines 2.2 | Level A (No)       |
|  | Level AA (No)      |
|  | Level AAA (No)     |

#### Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports**: Some functionality of the product does not meet the criterion.
- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

### WCAG 2.1 Report

Note: When reporting on conformance with the WCAG 2.1 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the <u>WCAG 2.1 Conformance Requirements</u>.

#### Table 1: Success Criteria, Level A

Notes:

| Criteria  | Conformance Level  | Remarks and Explanations  |
|---|--------------------|---|
| <u>1.1.1 Non-text Content</u> (Level A)                                     | Supports           | <b>Remark:</b><br>Proper alt text has been provided to all of the<br>graphics present in the application.   |
| 1.2.1 Audio-only and Video-only (Prerecorded) (Level A)                     | Not Applicable     | Remark:<br>There is no audio only and video only content<br>present in the application.   |
| 1.2.2 Captions (Prerecorded) (Level A)                                      | Not Applicable     | <b>Remark:</b><br>There is no multimedia content present in the application.  |
| <b>1.2.3 Audio Description or Media Alternative (Prerecorded)</b> (Level A) | Not Applicable     | <b>Remark:</b><br>There is no multimedia content present in the application.  |
| 1.3.1 Info and Relationships (Level A)                                      | Partially Supports | Remark:Screen reader properly identifies most of the<br>information available in the application and the<br>screen reader user is easily able to perceive the<br>relationships between an element and its role.<br>However, exceptions are present:Exceptions:<br>1. Home> Visually appearing headings are not<br>tagged in heading.2. Home> Screen reader is reading hidden content. |

| Criteria                                | Conformance Level  | Remarks and Explanations   |
|---|--------------------|--|
|   |                    | 3. Desktop Menu> Download> 'Home> Desktop' is<br>not tagged in breadcrumb menu.  |
|   |                    | 4. Desktop Menu> Download> Table headers are not associated with its respective data cells.  |
|   |                    | 5. Desktop Menu> Download> Plain text is<br>unnecessarily tagged in button.  |
|   |                    | Remark:  |
| 1.3.2 Meaningful Sequence (Level A)     | Supports           | Screen reader reads all of the content present in the application in a meaningful sequence with the help of arrow keys and other reading commands. |
| 1.3.3 Sensory Characteristics (Level A) | Not Applicable     | Remark:  |
|   |                    | No symbol is used to indicate information on the website.  |
| 1.4.1 Use of Color (Level A)            | Not Applicable     | <b>Remark:</b><br>No color is used to indicate information in the application.   |
| <u>1.4.2 Audio Control</u> (Level A)    | Not Applicable     | <b>Remark:</b><br>There is no such audio available in the application,<br>which plays automatically as soon as the page is<br>launched.            |
| 2.1.1 Keyboard (Level A)                | Partially Supports | Remark:  |

| Criteria  | Conformance Level | Remarks and Explanations  |
|---|-------------------|---|
|   | Conformance Level | Application has support for keyboard interaction, as<br>most of the interactive elements are accessible<br>using the keyboard commands. However exceptions<br>are present:<br>Exceptions:<br>1. Home> Tab focus unnecessarily moves to<br>'Modular cyberlab, notepad++' etc elements twice.<br>2. Home> Skip link does not appear on receiving<br>focus.<br>3. Desktop Menu> Settings> Screen scaling, screen<br>resolution, mouse lock' are not accessible through<br>tab/ arrow keys.<br>4. Desktop Menu> Settings> USB Devices> USB<br>devices modal is not accessible through tab/ arrow<br>keys. |
| 2.1.2 No Keyboard Trap (Level A)                    | Supports          | Remark:<br>Application has a good support for keyboard<br>interaction and there is no keyboard trap issue<br>throughout the application.  |
| 2.1.4 Character Key Shortcuts (Level A 2.1 and 2.2) | Not Applicable    | Remark:   |

| Criteria   | Conformance Level | Remarks and Explanations   |
|--|-------------------|--|
|  |                   | There are no such character key shortcuts required                           |
|  |                   | in the application to operate any feature, which                             |
|  |                   | clashes with the predefined screen reader shortcuts.                         |
|  |                   | shortcuts.   |
|  |                   |  |
|  | Not Applicable    | Remark:  |
| 2.2.1 Timing Adjustable (Level A)                |                   | There is no session time out functionality present in                        |
|  |                   | the application.   |
|  | Not Applicable    |  |
| 2.2.2 Pause, Stop, Hide (Level A)                |                   | Remark:  |
|  |                   | No moving content is present in the application.                             |
|  | Not Applicable    | Remark:  |
| 2.3.1 Three Flashes or Below Threshold (Level A) |                   | There is no flashing / blinking content present anywhere in the application. |
|  | Supports          | Remark:  |
| 2.4.1 Bypass Blocks (Level A)                    |                   | Chin to main contact link is present on website                              |
| <u>2.4.1 bypass blocks</u> (Level A)             |                   | Skip to main content link is present on website.                             |
|  | Supports          | Remark:  |
|  |                   | Descriptive and unique page titles are provided for                          |
| 2.4.2 Page Titled (Level A)                      |                   | all the pages in the application.  |
|  |                   |  |

| Criteria                                  | Conformance Level  | Remarks and Explanations   |
|---|--------------------|--|
|   |                    |  |
|   |                    | Remark:  |
|   |                    | Focus order is moving in a correct sequence<br>throughout the application. However, exceptions<br>are present:   |
|   | Partially Supports | Exception:<br>1. Login Page> Screen reader focus does not<br>automatically move to the first invalid edit field. |
| <mark>2.4.3 Focus Order</mark> (Level A)  |                    | 2. Account> Screen reader focus does not<br>automatically move to the first invalid edit field.                  |
|   |                    | <ol> <li>Desktop Menu&gt; Focus unnecessarily moves<br/>inside top nav bar without even expanding it.</li> </ol> |
|   |                    | 4. Desktop Menu> Download> Focus is not<br>constrained within download, screen sharing, chat<br>etc popup.       |
|   | Supports           |  |
|   |                    | Remark:  |
| 2.4.4 Link Purpose (In Context) (Level A) |                    | Appropriate link text is provided to all of the links available in the application.                              |
|   |                    |  |

| Criteria   | Conformance Level | Remarks and Explanations   |
|--|-------------------|--|
| 2.5.1 Pointer Gestures (Level A 2.1 and 2.2)     | Supports          | <b>Remark:</b><br>All functionality that uses multipoint or path-based<br>gestures for operation can be operated with a single<br>pointer without a path-based gesture.                                    |
| 2.5.2 Pointer Cancellation (Level A 2.1 and 2.2) | Supports          | <b>Remark:</b><br>Entire Application supports pointer cancellation as<br>the down-event of the pointer is not used to<br>execute any part of the function, elements trigger<br>only by using the up-event. |
| 2.5.3 Label in Name (Level A 2.1 and 2.2)        | Supports          | <b>Remark:</b><br>Visual label matches with the accessible or<br>programmatic name for all of the elements.  |
| 2.5.4 Motion Actuation (Level A 2.1 and 2.2)     | Not Applicable    | <b>Remark:</b><br>There is no functionality in the application that can<br>be operated by device motion or user motion.  |

| Criteria                                 | Conformance Level | Remarks and Explanations  |
|--|-------------------|---|
| <u>3.1.1 Language of Page</u> (Level A)  | Supports          | <b>Remark:</b><br>Lang attribute is provided for all the pages in the<br>application.   |
| <mark>3.2.1 On Focus</mark> (Level A)    | Supports          | <b>Remark:</b><br>Application does not have any feature /<br>functionality, which triggers automatically on<br>receiving the focus. |
| 3.2.2 On Input (Level A)                 | Supports          | Remark:<br>Change of context does not happen in the<br>application when changing the setting of any UI<br>component.                |
| 3.2.6 Consistent Help (Level A 2.2 only) | Supports          | <b>Remark:</b><br>Consistent help is provided on the site.  |

| Criteria   | Conformance Level  | Remarks and Explanations   |
|--|--------------------|--|
|  | Supports           | Remark:  |
| 3.3.1 Error Identification (Level A)   |                    | Descriptive and sufficient error/ alert/ success message appears in the application.   |
|  |                    | Remark:  |
|  | Partially Supports | Appropriate label is provided for edit field present in the application. However, an exception is present:   |
| 3.3.2 Labels or Instructions (Level A)   |                    | Exceptions:  |
|  |                    | <ol> <li>Login Page&gt; The mandatory form fields is not<br/>announced as required by the screen reader</li> </ol>   |
|  | Not Applicable     | Remark:  |
| 3.3.7 Redundant Entry (Level A 2.2 only)   |                    | This success criteria is not applicable for this website. No redundant entry is required in site.  |
| <ul> <li>4.1.1 Parsing (Level A)</li> <li>WCAG 2.0 and 2.1 – Always answer 'Supports'</li> <li>WCAG 2.2 (obsolete and removed) - Does not apply</li> </ul> | Supports           | For WCAG 2.0 and 2.1, the September 2023 errata<br>update indicates this criterion is always supported. See<br>the <u>WCAG 2.0 Editorial Errata</u> and the <u>WCAG 2.1</u><br>Editorial Errata. |
|  | Partially Supports | Remark:  |
| 4.1.2 Name, Role, Value (Level A)  |                    | Most of the components present in the application<br>have proper name/label, role/state and value,<br>which helps screen reader user to understand the   |

| Criteria | Conformance Level | Remarks and Explanations                         |
|----------|-------------------|--|
|          |                   | actual purpose and nature of these components.   |
|          |                   | However, exceptions are present:                 |
|          |                   | Exceptions:                                      |
|          |                   | 1. Home> Incorrect role is defined to 'account'. |
|          |                   | 2. Home> Incorrect role is defined to 'account'. |
|          |                   | 3. Account> Incorrect role is defined to email   |
|          |                   | settings.  |
|          |                   | 4. Desktop Menu> Expanded/ collapsed state of    |
|          |                   | hide/ unhide button is not announced.            |

#### Table 2: Success Criteria, Level AA

Notes:

| Criteria   | Conformance Level | Remarks and Explanations  |
|--|-------------------|---|
| 1.2.4 Captions (Live) (Level AA)                 | Not Applicable    | <b>Remark:</b><br>There is no live multimedia content present in the application.                             |
| 1.2.5 Audio Description (Prerecorded) (Level AA) | Not Applicable    | <b>Remark:</b><br>There is no multimedia content present in the application which requires audio description. |
| 1.3.4 Orientation (Level AA 2.1 and 2.2)         | Supports          | Remark:   |

| Criteria  | Conformance Level  | Remarks and Explanations  |
|---|--------------------|---|
|   |                    | Application provides supports and works equally in both landscape/portrait orientation modes.   |
|   | Partially Supports | Remark:   |
| 1.3.5 Identify Input Purpose (Level AA 2.1 and 2.2) |                    | Purpose of all edit fields are not programmatically determined.   |
|   |                    | Remark:   |
|   |                    | Application has sufficient contrast ratio i.e. 4.5:1 for<br>most of the elements present in the application.<br>However, exceptions are present:    |
|   | Partially Supports | Exceptions:   |
| 1.4.3 Contrast (Minimum) (Level AA)                 |                    | 1. Login> The color contrast ratio of text 'Forgot<br>your password?' on hover is less than the standard<br>ratio 4.5:1.                            |
|   |                    | 2. Account> The color contrast ratio of text 'Email settings' is less than the standard ratio 4.5:1.  |
|   |                    | 3. Desktop Menu> Setting> USB Devices> The color contrast ratio of text 'Unable to connect to Apporto agent' is less than the standard ratio 4.5:1. |
| <u>1.4.4 Resize text</u> (Level AA)                 | Partially Supports | Remark:   |
|   |                    | Application is operable and readable while resizing<br>the content using the browser zoom feature.<br>However, exceptions are present:              |
|   |                    | Exception:  |

| Criteria  | Conformance Level  | Remarks and Explanations   |
|---|--------------------|--|
|   |                    | 1. Desktop Menu> Zooming and Scaling are   |
|   |                    | disabled.  |
|   |                    | <ol> <li>Desktop Menu&gt; Entire page content truncated at 200% browser zoom.</li> </ol> |
|   |                    |  |
|   | Not Applicable     | Remark:  |
|   |                    | There is no such information present in the  |
|   |                    | application, which is in the form of Image of text.                                      |
| 1.4.5 Images of Text (Level AA)                 |                    |  |
|   |                    |  |
|   |                    |  |
|   |                    |  |
|   |                    | Remark:  |
|   |                    | Application is operable and readable while resizing                                      |
|   | Partially Supports | the content using the browser zoom feature.  |
|   |                    | However, exceptions are present:   |
| 1.4.10 Reflow (Level AA 2.1 and 2.2)            |                    | Exceptions:  |
|   |                    | 1. Desktop Menu> Entire page content truncated at  |
|   |                    | 400% browser zoom.   |
|   |                    | 2. Account> When browser is zoomed upto 400%,  |
|   |                    | both horizontal and vertical bars appear.  |
|   |                    |  |
|   | Partially Supports |  |
| 1.4.11 Non-text Contrast (Level AA 2.1 and 2.2) |                    | Remark:  |
| ( (   |                    |  |
|   |                    |  |

| Criteria  | Conformance Level  | Remarks and Explanations   |
|---|--------------------|--|
|   |                    | Application has sufficient contrast ratio i.e. 3:1 for<br>most of the elements present in the application.<br>However, exceptions are present:   |
|   |                    | Exceptions:  |
|   |                    | 1. Login> The color contrast ratio of border line of edit field is less than the standard ratio 3:1.   |
|   |                    | 2. Home> The color contrast ratio of border line of edit field is less than the standard ratio 3:1.  |
|   |                    | 3. Account> The color contrast ratio of border line of edit field is less than the standard ratio 3:1.   |
|   |                    | 4. Account> The color contrast ratio of border line of combo box is less than the standard ratio 3:1.  |
|   | Supports           |  |
|   |                    | Remark:  |
| 1.4.12 Text Spacing (Level AA 2.1 and 2.2)              |                    | Application provides support for people with low<br>vision and cognitive disabilities as it allows users to<br>view the application content in their desired text<br>(Letter, word, line and paragraph) spacing. |
|   | Partially Supports | Remark:  |
| 1.4.13 Content on Hover or Focus (Level AA 2.1 and 2.2) |                    | There is web element available in the application which triggers the additional content after receiving  |

| Criteria  | Conformance Level | Remarks and Explanations   |
|---|-------------------|--|
|   |                   | pointer hover or keyboard focus. However, an exception is present:   |
|   |                   | Exception:   |
|   |                   | 1. Home> Tooltip is not provided for 'hamburger, x'<br>icons.  |
|   | Not Applicable    | Remark:  |
| 2.4.5 Multiple Ways (Level AA)                          |                   | Multiple ways of navigation is not required in the application.  |
| 2.4.6 Headings and Labels (Level AA)                    | Support           | <b>Remark:</b><br>Headings present in the application are descriptive<br>enough to understand their purpose and sufficient<br>label is provided for each form field wherever<br>descriptive label is needed. |
|   |                   | Remark:  |
| <mark>2.4.7 Focus Visible</mark> (Level AA)             | Partially Support | Tab focus indicator is clearly visible on interactive elements. However, exceptions are present:   |
|   |                   | <b>Exceptions:</b><br>1. Home> Tab focus is not visible on app store icon.   |
|   | -                 | 2. Home> Tab focus is not visible on 'x, sort' icons.  |
| 2.4.11 Focus Not Obscured (Minimum) (Level AA 2.2 only) | Supports          | Remark:  |

| Criteria  | Conformance Level | Remarks and Explanations  |
|---|-------------------|---|
|   |                   | When element receives keyboard focus, then the component is not entirely hidden due to author-created content.  |
| 2.5.7 Dragging Movements (Level AA 2.2 only)    | Not Applicable    | <b>Remark:</b><br>No such dragging elements are present in the application.   |
| 2.5.8 Target Size (Minimum) (Level AA 2.2 only) | Supports          | <b>Remark:</b><br>Appropriate size, spacing etc. are provided for the elements.   |
| <u>3.1.2 Language of Parts</u> (Level AA)       | Not Applicable    | <b>Remark:</b><br>No foreign language is used in the application.   |
| <u>3.2.3 Consistent Navigation</u> (Level AA)   | Support           | <b>Remark:</b><br>Repeated components are occurring in the same<br>order on every page of the application, which helps<br>screen reader and cognitive user to predict the<br>location of different web elements on each page. |
| 3.2.4 Consistent Identification (Level AA)      | Support           | Remark:   |

| Criteria  | Conformance Level | Remarks and Explanations  |
|---|-------------------|---|
|   |                   | Elements that have the same functionality across<br>multiple pages in the application have same labels<br>or same name.   |
|   | Supports          |   |
|   |                   | Remark:   |
| 3.3.3 Error Suggestion (Level AA)                                 |                   | Proper and sufficient error message appears in the application.   |
|   | Not Applicable    | Remark:   |
| <b>3.3.4 Error Prevention (Legal, Financial, Data)</b> (Level AA) |                   | This success criterion is related to legal<br>commitment, financial data, etc., which involves<br>serious risk, if no option, is provided for user to<br>review or revert the data before submission.<br>However, application does not have any such forms,<br>where such risk is associated. |
|   | Not Applicable    | Remark:   |
| 3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only)     |                   | No cognitive function test (such as remembering a password or solving a puzzle) is not required for any step in an authentication process.  |
| 4.1.3 Status Messages (Level AA 2.1 and 2.2)                      | Supports          | Remark:   |

| Criteria | Conformance Level | Remarks and Explanations  |
|----------|-------------------|---|
|          |                   | Alert/ notification/ message appears in the application and is announced. |

#### Table 3: Success Criteria, Level AAA

Notes: This website is not subjected to the requirements of this section.

#### Legal Disclaimer (Apporto)

Include your company legal disclaimer here, if needed